

Finance Report

AZSITE Consortium Board Meeting, 2025-01-23



AZSITE
ARIZONA'S CULTURAL
RESOURCE INVENTORY

Fund Summary 1/5/25

Arizona State Museum: AZSITE Balance Summary

Run by: RII Business Center

Date run: 1/5/2025

Fiscal Year	Period Number	Account Number	Account Name	Sub Account Number	Accounting Category Group	Beginning Fund Balance	Total Income and Transfers In	Total Expense and Transfers Out	Encumbrances and Pre-Encumbrances	Current Fund Balance	Uncommitted Cash Expenditure
2025	07	2488860	ASM - AZSITE	-	01 - Balances	133,719	0	0	0	133,719	133,719
					02 - Income	0	147,565	0	0	147,565	147,565
					03 - Expenses	0	0	72,678	111,589	(72,678)	(184,267)
					- Total	133,719	147,565	72,678	111,589	208,605	97,016
2488860 Total						133,719	147,565	72,678	111,589	208,605	97,016

FY25 Update 1/21/25

Beginning Balance	Total Income	Total Expense + Encumbrances	Annual Balance	Cash Expenditure Authority	Outstanding Invoices
\$133,719	\$171,435	(\$187,732)	\$(16,297)	\$117,421	\$54,200

User Applications and Billing

	2021	2022	2023	2024	2025
User Organizations	109	114	117	132	89
Users	331	356	373	431	357
Mercator Users	218	237	259	281	226
\$ Invoiced	\$126,075	\$138,350	\$145,900	\$233,555	\$200,910
\$ Not Yet Paid	-	-	-	-	\$54,200

FY25 Budget Projected vs Actuals

Section	Description	Budget Amount Requested		Actuals/Projected 1/9/2025	
Personnel					
Salaries	McGowan	\$	68,477	\$	71,321
	Tech	\$	50,387	\$	45,449
	ASM DB Mgr	\$	4,597	\$	-
Subtotal		\$	123,461	\$	116,770
ERE	McGowan	\$	21,913	\$	22,823
	Tech	\$	16,124	\$	14,544
	ASM DB Mgr	\$	1,471	\$	-
Subtotal		\$	39,508	\$	37,367
Personnel Total		\$	162,969	\$	154,137
Operations					
General	3d Cart	\$	330	\$	358
	Make	\$	150	\$	150
	GRS Hosting & Maintenance	\$	30,747	\$	24,175
	Supplies	\$	-	\$	4,000
	CC Fees	\$	6,000	\$	6,000
Subtotal		\$	37,227	\$	34,683
Travel/PD	Conferences, training	\$	1,500	\$	1,500
Subtotal		\$	1,500	\$	1,500
Operations Total		\$	38,727	\$	36,183
Budget Total		\$	201,696	\$	190,320
<i>UA IDC 2% on expenditures</i>		\$	4,033.92	\$	3,806.39
Grand Total		\$	205,730	\$	194,126
<i>UA 11% on income</i>		\$	25,427.28	\$	23,993.09
Adjusted for UA 11% on income		\$	231,157	\$	218,119

FY26 Draft Budget

Section	Description	Budget Amount Requested	
Personnel			
Salaries	McGowan	\$	71,321
	Renteria	\$	50,387
	ASM DB Mgr	\$	4,597
Subtotal		\$	126,305
ERE	McGowan	\$	22,823
	Renteria	\$	16,124
	ASM DB Mgr	\$	1,471
Subtotal		\$	40,418
Personnel Total		\$	166,723
Operations			
General	3d Cart	\$	360
	Make	\$	150
	Supplies	\$	4,000
	GRS Hosting & Maintenance	\$	22,000
	ArcGIS Enterprise Migration	\$	11,725
	CC Fees	\$	6,000
Subtotal		\$	44,235
Travel/PD	Conferences, training	\$	1,500
Subtotal		\$	1,500
Operations Total		\$	45,735
Budget Total		\$	212,458
	<i>UA IDC 2% on expenditures</i>	\$	4,249.16
Grand Total		\$	216,707
	<i>UA 11% on income</i>	\$	26,784.02
Adjusted for UA 11% on income		\$	243,491

Large Data Clip Request

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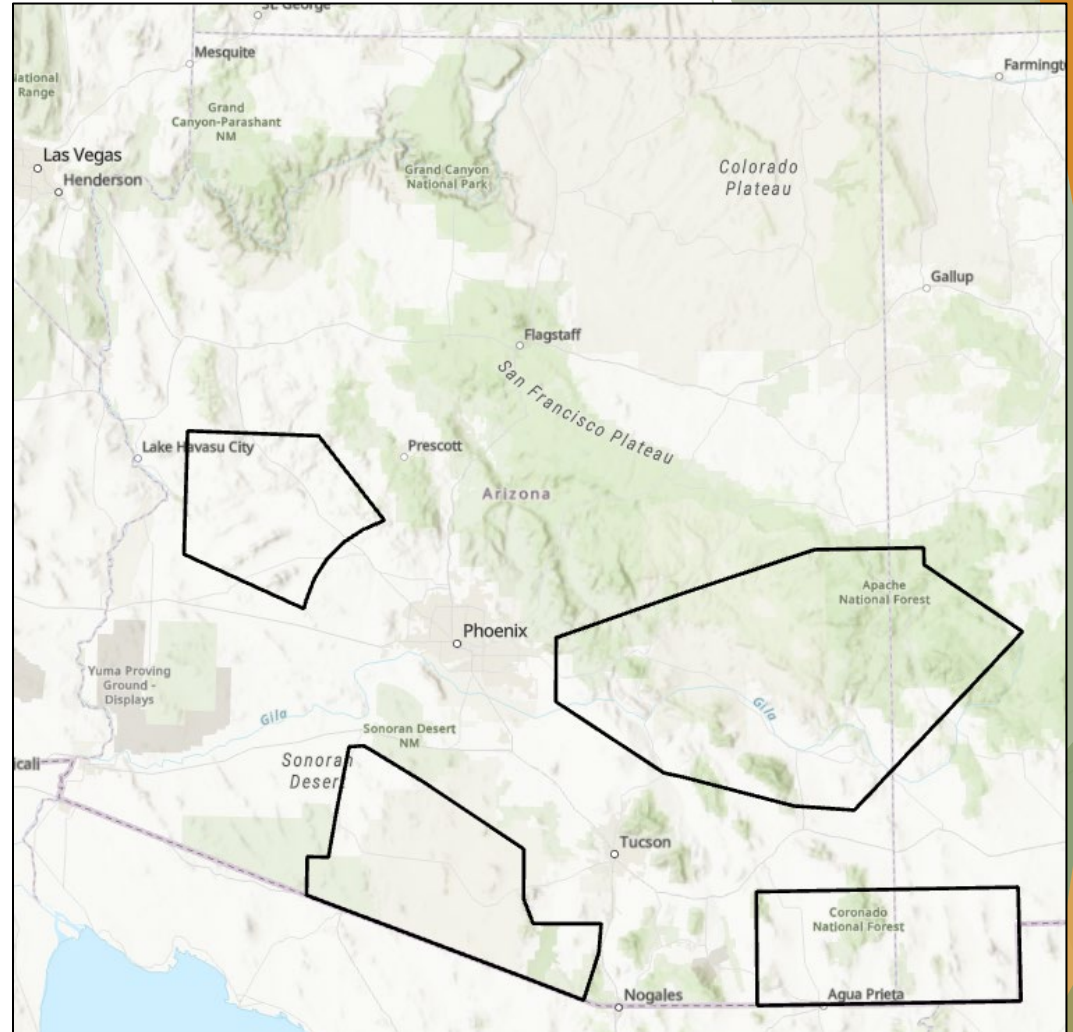
AZSITE Data Clip Policy

[Link to Policy](#)

“Fee paying AZSITE users with current annual accounts may request data clips totaling more than 1,000 sites and/or projects. These large requests [...] require approval by the AZSITE Consortium Board [...] at a quarterly meeting.”

Request Details

- ▶ Requestor: Jon Shumaker (USAF)
- ▶ AOI: 27,400 mi²
- ▶ Features intersected:
 - ▶ 2,604 projects
 - ▶ 6,648 sites
- ▶ Reason: Arizona Airspace Optimization Environmental Impact Statement



Data Sensitivity Training

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Access Policy

▶ [Link to policy \(revised 2022\)](#)

V. Requirements for Organizations Without Qualified Archaeology Staff

1. State and federal agencies, National Park Service-certified CLGs, other local governments, and public utilities without staff meeting the applicable qualifications described in item **IV** above may be granted access to AZSITE if the following conditions are met:
 - a. All individual users agree to complete data sensitivity training provided by AZSITE and partner organizations.
 - b. All individual users are approved for access following a review by the SHPO. Factors influencing the decision to grant access include:
 - i. Cultural resources management responsibilities.
 - ii. Need for access to archaeological information in AZSITE.
 - iii. The existence of a cultural resources management program at the organization.

AZSITE Data Sensitivity Training

- ▶ Intended for users from organizations lacking a qualified archaeologist on staff
- ▶ So far in 2025:
 - ▶ 3 organizations (state and local government agencies)
 - ▶ 3 individual users
- ▶ Draft training developed by Ad Hoc Advisory Committee in 2022-2023
- ▶ Draft training is a slideshow intended for live and recorded delivery
- ▶ An exam is required after completion of the draft training

Tribal Consultation

- ▶ Tribal consultation letters distributed in fall 2023, spring 2024, fall 2024
- ▶ Seeking perspectives on sensitivity of information in AZSITE, any materials requested to be included
- ▶ Meetings with White Mountain Apache Tribe, Four Southern Tribes Cultural Resource Working Group
- ▶ Input from ASM Repatriation Office

Data Sensitivity Training

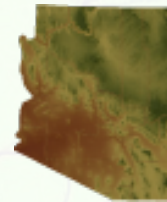
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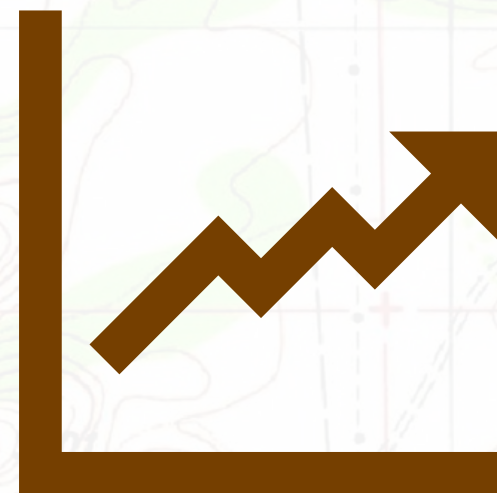
AZSITE Updates

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Summaries



Uploads - Overall

Mean Annual (past) Total Annual (current)	2004- 2014	2015- 2019	2020	2021	2022	2023	2024	2025
Projects	951	109	452	2,225	172	220	421	52
New Sites	1,497	194	1,084	4,087	1,663	696	387	18
Site Updates	-	-	752	5,033	299	360	578	101
ASM PRFs	-	-	335	231	257	361	400	-
New/Updated ASM Site Cards	-	-	322	511	405	743	169	56
ASM Reports	-	-	-	-	4	3,975	2,401	54
ASU Site Cards	-	-	-	-	117	56	810	33
MNA Reports	-	-	-	-	-	-	53	-
USFWS Site Forms	-	-	-	-	-	-	171	-
USFWS Survey Reports	-	-	-	-	-	-	10	-
SHPO Site Info Entries	-	-	-	-	-	872	982	-
SHPO Project Info Entries	-	-	-	-	-	1,266	1,456	-
SHPO NRHP Eligibility Dets.	-	-	-	-	-	806	812	-

Upload Metrics

- ASM New Fee Structure

Type	Total Available to AZSITE	Uploaded	Outstanding
ARO/PO Reports	1,349	1,010 (75%)	339 (25%)
REPO Reports	60	1 (2%)	59 (98%)
ARO/PO Negative Surveys	791	685 (87%)	106 (13%)
ARO/PO Projects w/ Sites	558	380 (68%)	178 (32%)
Original Site Recordings	378	378 (100%)	0 (0%)

Newly Recorded ASM Sites - Statuses

ARO Project Status	Count
Pre-submission	2,898
Under Review	1,492
Curation in Progress	825
Pre-July 1, 2018 - arrived before	246
Pre-July 1, 2018 - arrived after	78
Backlog Project (Site Cards)	72
Curation Complete - Old Project	44
<i>Non-ARO Status</i>	361
Total	6,016

ARO-AZSITE Interface

- ▶ New ARO Manager just started; would like to provide an update at Q2 meeting
- ▶ Workflows are being restructured
- ▶ More details on sites (including site updates) will be available when this is further along
- ▶ Projects: Target 30 days for report review
 - ▶ Contingent on submission completeness, revisions
 - ▶ On average, more projects are completed than are received each month

Upload Metrics

- ASU, MNA, USFWS

Document Type	Total Available to AZSITE	Document Uploaded	On Tribal Land (not uploaded)	AZSITE has GIS data?
ASU Site Forms	1,182	1,016 (86%)	2 (0.2%)	699 (59%)
MNA Project Reports	970	53 (5%)	-	53 (5%)

Data Type	Total Available to AZSITE	Data Uploaded	Document Uploaded
USFWS Sites	399	179 (45%)	171 (43%)
USFWS Projects	19	14 (74%)	10 (53%)

Data Clip/Fix Requests

Clips	2019	2020	2021	2022	2023	2024	2025
Requests	48	46	51	200	102	176	8

Fixes	2023	2024	2025
Requests	3	62	4
Closed	3	61	4

Data Clip Analysis



Other Updates



Advisory Framework

- ▶ All “current” members of the AZSITE Advisory Committee are no longer eligible or wish to resign their positions
- ▶ Seeking to fill these positions
 - ▶ State Agency Representative
 - ▶ Federal Agency Representative
 - ▶ Tribal Preservation Office Representative
 - ▶ CRM Representative
- ▶ Developing a user feedback survey

Data

- ▶ ASM LARC migrated
 - ▶ Obtained new keys for permalinks from AZSITE
 - ▶ Need to cross-walk to old data to update links
- ▶ NPS data sharing
 - ▶ Waiting on NPS leadership review and approval

Development

- ▶ Need a new user management/invoicing app
 - ▶ Can develop our own in UA CE's Quickbase at no cost
- ▶ Attribute Search app enhancements deployed 12/5/24
 - ▶ USFWS document library
 - ▶ MNA reports
 - ▶ Bug fixes
 - ▶ Data Clip delivery

ArcGIS Enterprise

- ▶ Esri retirement plans may begin to negatively affect our standalone GIS services (published from Desktop) and WAB DE web mapping map
 - ▶ ArcGIS Desktop (March 2026)
 - ▶ WebAppBuilder Dev Edition (July 2024)
- ▶ ASU GRS has recommended migration to ArcGIS Enterprise and Experience Builder Dev Edition in the FY26 time horizon
 - ▶ Cost is estimated at \$11,725 for labor, hardware, and software

Grants

- ▶ NPS Preservation Technology and Training Grant
 - ▶ Closes 3/4/2025; awards up to \$50,000
 - ▶ “The 2025 PTT cooperative agreements are intended for cultural resource projects which will create better tools, better materials, and better approaches to conserving buildings, landscapes, and cultural resources. The cooperative agreements should be seen as pushing the cultural resource field of preservation forward and any application should be innovative in nature and on the cutting edge of preservation practice.”
- ▶ South 32/AACD funds for tribal government accounts
 - ▶ 11/16 accounts requested

New Business for Q2 2025 Meeting

- ▶ ARO Manager Report



Public Comment