

AZSITE Advisory Council Minutes – June 28, 2012

Physical Meeting place – Arizona State Parks, 1300 W Washington, Phoenix, AZ lower level Meeting room

Members in attendance

Kevin Kinsall – Governor’s Advisor

Julie Hoff – Arizona State Library and Archives – Chair

Christine Markussen – Private CRM firm

Absent – Barnaby Lewis – Tribal representative

5th member position is currently vacant.

Meeting was brought to order by Hoff, at 10:06. At that time there was no quorum so the meeting was begun as an information meeting for those public attendees. At approximately 10:13, a quorum was met and the meeting was restarted.

Agenda item ‘a’ Report on Committee member status was reviewed. Jim Cogswell of Arizona State Parks, and AZSITE Board Member stated that the 5th Advisory Council member would be filled shortly.

Agenda item ‘b’ regarding the status of the scanned reports project was discussed by Rick Karl, AZSITE Administrator from the Arizona State Museum. Documents that will be scanned and available are those which the holding and providing agency feels they have copy right to distribute. Only AZSITE members will be allowed to download those reports. For ASM, that would be only those documents which required the Arizona Antiquities Act permit. Documents such as those from the library or any other area which the ASM/AZSITE personal do not feel they have copy right to, will not be made available.

Karl noted that the first iteration of the web link to those documents will be showing up sometime in September 2012. There will be a few documents available to start as a test for the procedure.

There was some minor discussion the ‘add-on’ fee which would allow AZSITE users to access the reports. The fees for this ‘add-on’ were thought range from \$1000 to \$2000, though more research would be done prior to the presentation of the final number at the next Board meeting.

Agenda item ‘c’ regarding CLG (certified Local government) access to AZSITE and any cost involved. Cogswell noted that a first draft of a CLG access policy document was in the making and would be distributed prior to the next meeting so it could be discussed and edited prior to implementation. On the subject of CLG access fees, discussion included standard AZSITE access fees, and if they wished ‘data dumps’, they would pay the going rate of \$35/square mile. This would provide them with accurate and complete site and survey information from AZSITE and ASM.

Agenda item 'd' regarding the 2013 AZSITE fees. These fees were presented to contractors at a user's meeting in late May by Karl. At this meeting it was briefly touched upon as Karl did not have the completed fee document available. It will be presented at the next Board meeting.

Agenda item 'e' was to be a presentation of the new AZSITE web presence, however due to technical problems with uploading the new web system, it could only be talked about. The new web system includes new tool icons that better depict what the tool will do, the addition of hydrology, SHPO Database, and SHPO map layers and additional window popups with National Registry status, SHPO attribute information. Karl noted that the new web presence should be online before the next Board meeting where it will be demoed.

Agenda item 'f' regarding the addition of historic districts. The Data was being gathered by SHPO personnel and would be made available when it could be properly processed and uploaded.

Agenda item 'g' was about the status of the AZSITE backlog. Karl stated that the plotting of new ASM sites on the in-house paper maps was only 2 weeks behind. The uploading of negative surveys was approximately 3 months behind. New site information and the site update information were both about 4 years behind. Progress was being made.

Time was allotted for public comment. None was presented. Next date will be announced when the availability of the Governor's Advisor to the council is determined.

The meeting was adjourned by the Chair (Hoff), at 10:50am, Thursday June 28, 2012.