AZSITE Ad Hoc Advisory Committee Report
July 2022
Prepared by Daniel Garcia, AHAC Chair

Meetings

AHAC has met once following the last AZSITE Executive Board Meeting in April 2022. Our July 8, 2022 committee meeting was again held via zoom. The meeting focused on a review of upcoming AZSITE attribute search interface improvement and strategizing development of the AZSITE user training module.

Committee Membership

The Ad Hoc Advisory Committee is approaching its two-year anniversary, and the appointment of several charter members will expire on August 26, 2022 –Ian Milliken, Mark Reavis, and Tina Thompson. These charter members have played a significant role in the Committee, and if they are willing to serve a second term, and if the Board supports their continued service, the Committee Chair will request that they serve another two-year term, expiring in August 2024.

Likewise, Dan Garcia has served as Chair of the Committee for two years, and intends to step down as Chair of the Committee. The Committee will meet in September/October to elect a new Chair. Garcia would be pleased to serve a second term on the Committee, if the Board supports his continued service.

A copy of the current committee members and term dates is included below for your reference:

Member	Represents	Appointed	Appointment Ends
Dan Garcia, Chair	Utility (SRP)	8/27/2020	8/26/2022
Ian Milliken	County CLG (Pima)	8/27/2021	8/26/2022
Mark Reavis	Local Government CLG (Flagstaff)	8/27/2020	8/26/2022
Tina Thompson	Producer	8/27/2020	8/26/2022
Reylynne Williams	Tribe (GRIC)	4/1/2021	3/30/2023
Scott Courtright	Federal (NRCS)	1/21/2022	1/20/2024
Branden Fjerstad	Small Business (Codifi)	1/21/2022	1/20/2024
Zachary Rothwell	Large Business (North Wind)	3/2/2022	3/1/2024
Keith Pajkos	State Agency (DFFM)	3/2/2022	3/1/2024
Rachel Fernandez	Academia (ASU/tDar)	3/2/2022	3/1/2024
Vacant (indefinite)	Local Government CLG		

Advisory Committee Initiative Tracking

In the April 2022 meeting, the Board requested that the Committee create, update, and provide a tracking sheet outlining the various initiatives considered by the Committee. A copy of the tracking sheet is attached to this report for your review and comment. Future Board reports will include an updated tracking sheet.

AZSITE User Training Development

In the April 2022 meeting, the Board requested that the Committee proceed with conversion of the training outline into a slide deck and begin soliciting assistance with development of the training. A copy of the slide deck is attached to this report. The Committee is in the process of assigning members to various sections of the training, who will begin to identify agency, museum, and regulatory experts to contribute to the training. As requested by the Board, the Committee will not seek Tribal collaborators, but will coordinate with SHPO on integrating Tribal comments.

Requests

Advisor Reylynne Williams requested an update from the AZSITE Executive Board on the status of ASM and SHPO Tribal input regarding the proposed training module.
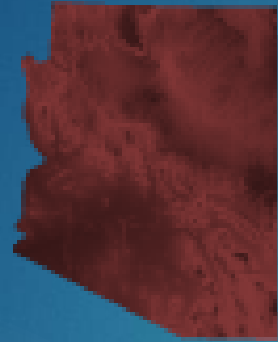
Cordially,

Daniel Garcia, M.A., RPA
Chair, AZSITE Ad Hoc Advisory Committee

Ad Hoc Advisory Committee - Proposed Initiatives Tracking

Last Updated: July 11, 2022 by Dan Garcia

No.	Inititiative	Description	Lead	Status	Comments
1	Miscellaneous Improvements	AHAC suggested a number of imporvements that would increase functionality/usablility, expand the authorized user base, and integrate data from other sources outside of AZSITE	All	In Progress	Many of these suggestions were in development prior to AHAC, and many have been implemented or will be implemented soon.
2	AZSITE Portal for Local Government and Public Access	Develop a solution that would allow CLGs as well as producers, utilities, developers, and the public to access non-confidential AZSITE information for use in project planning.	Garcia	In Progress	Initial step have been taken to established development server to begin the effort of moderninzing the AZSITE webmap.
3	Land Ownership/Jurisdiction	Improve AZSITE's ownership data layer to better identify State, County, and Municipal lands that are subject to Arizona Antiquities Act oversight	Milliken	In Progress	This effort has been rolled into a Piam County grant project that would create a historic structure webmap with improved jusrisdiction layer.
4	Adding well-known sites to AZSITE	Develop recommended best practice process to gather information on well-known archaeological sites and alternative site locations not currently in AZSITE and funnel these to the ASM ARO for review before incorporation into AZSITE	~~Swanson~~	Pending	Pending development of an AZSITE Courtesy Data Submission interface, which was determined to be the best way to accomplish this. This could be followed by a "data donation drive" to solict boundaries of concern
5	Canal data updates	Coordinating with the City of Phoenix and Bureau of Reclamation regarding updates to existing AZSITE prehistoric and historic canal data layers.	Garcia	Delayed	Pending Garcia's availability to work with data
6	AZSITE Training	Develop training to provide AZSITE Users who are not cultural resources professionals with information about cultural resources, laws, and Tribal perspectives.	Williams	In Progress	Soliciting people to sign up for sections of the training development via a google drive shared document.
7	ASM Reports in AZSITE	Making existing digitized archaeological survey reports available through the AZSITE interface	Garcia/Milliken	In Progress	ASM ARO approved and in process of being incorporated into the attribute search.

Introduction

- ▶ **What is AZSITE?**

- ▶ **AZSITE History and Executive Order**

  - ▶ Members of the Consortium – SHPO, ASM, ASU, MNA

  - ▶ Why it was created

  - ▶ Discuss the special relationship between AZSITE and ASM ARO

- ▶ • What AZSITE GIS/Spatial data represent

AZSITE User Responsibilities

▶ Review the AZSITE User Agreements and Policies

▶ Review how data is used for CRM and Agencies

▶ AZSITE data protection and storage of data, cloud systems

▶ Understanding ownership and jurisdiction

Pertinent Cultural Resource Laws, Regulations, Statutes, and Rules

▶ Arizona Revised Statutes – the Arizona Antiquities Act, State Historic Preservation Act, and Confidentiality Law, ABOR Rules, SHPO Guidance

▶ Federal Laws and regulations – National Historic Preservation Act, Archaeological Resources Protection Act, Freedom of Information Act

▶ Tribal laws and tribal consultation

▶ County Policies and Municipal Ordinances

▶ Responsibilities of government agencies

▶ Permits and Responsibilities of consultants

Cultural Resource Awareness

▶ **Tribal perspectives and cultural sensitivity**

    ▶ Note: This presentation does not replace/fulfill Tribal Cultural Sensitivity training requirements outside of AZSITE.

▶ **Archaeological perspectives**

▶ **Arizona State Museum site definitions**

▶ **When to update AZSITE information**

▶ **Examples: success and problems**

Summary

- Conclusions that can be made from AZSITE data

- Caveats using AZSITE data

- Take Questions/Comments for in-person presentations

- Provide Contact Info

- Link to additional resources:

  - How to use AZSITE video, guidebook

  - Frequently asked questions

EXAM

Questions - Users

1.

2.

3.

Questions - Laws

4.

5.

6.

Questions - Awareness

7.

8.

9.

10.