



Doug Ducey  
Governor

# ARIZONA STATE PARKS & TRAILS

Bob Broscheid  
Executive Director



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Dear AZSITE User,

The State Historic Preservation Office is part of the AZSITE Board Consortium and is responsible for approving AZSITE applications. This year, the Board has decided to authorize AZSITE subscriptions to agency and municipality officials that don't have a staff archaeologist in order to ensure that these organizations have information about archaeological resources for planning purposes. By signing the AZSITE agreement, you commit to using the site location information for professional purposes only. We want to remind you that site location information is highly confidential and should not be made available to the public. This means that this information can not appear on any plans (including maps, reports, or presentations) that are available to the public.

At this time, we are writing to advise you that the AZSITE Consortium Board and the AZSITE Ad-hoc Advisory Committee are working on training for agencies that have obtained authorization for AZSITE access without having a professional archaeologist on staff. Because this training will take some time to develop, we want to make sure the following is understood:

1. AZSITE does not generally contain information for surveys and sites on private or federal land.
2. AZSITE is only one source of information that can be used for conducting background research; as such, the information should be considered preliminary and for use in broad-scale planning efforts. Other sources of research include historical maps, GIS webpages (e.g., for projects in Tucson and Pima County), and Arizona State Museum's Archaeological Record's Office, among others.
3. AZSITE information should be used to determine if a project specific area has been previously surveyed and if so, whether archeological resources have been recorded. Note that survey and site recording methods change over time; as such, not all past surveys meet current professional standards and new survey may be necessary.
4. You can contact SHPO at any time regarding best practices.

Sincerely,

Mary-Elle Walsh, M.A., RPA  
Cultural Resources Compliance Manager  
Arizona State Historic Preservation Office