AZSITE Advisory Council

Minutes from Meeting 1/14/2013

Location: Arizona State Museum, 1013 E. University Blvd., Tucson, AZ 85721

Board members present via webinar: Alan Dart, Julie Hoff

Non-board members present: Rick Karl, Shannon Twilling

Non-board members present via webinar: A. Caroll, A. Letendre, C. Lonardo, J. Payette, J. Heilman, K. Fangmeir, N. Hearth, S. Ross

A quorum was NOT obtained

Call to order: approximately 1:35 am

- Quorum not present, action was not able to be taken on 1st three items on agenda (introduce C. Markussen as Chair, Select Vice Chair, Report on Committee Member Status)
- AZSITE status update
    - Current projects/backlog update
        - Negative data entry/plotting up to date within a week
        - Updates/new sites – approximate 2 year backlog
- Follow-up discussion regarding online reports
    - Most companies would prefer a per-report fee rather than an annual access fee
    - Documents will still be placed online and then will be made accessible for approximately 24 hours to individual users. Working on code to make that happen.
    - Also in process of scanning all SHPO reports to make available to researchers
- Budget discussion
    - Projected to have equal or more income as last year
    - Funding 3.5 FTE staff, plus multiple graduate students, undergraduate students, and high school students
- Discussion on entry module problems
    - Windows 7 = problems
    - Common errors: XP – can't find object
    - Error: MotocX
    - RK working non handling these this week
- User names/passwords MUST be changed for 2013
- Consolidation of City of Phoenix data – consolidating what we have and doing 100% verification against paper maps and original reports. Working on similar project for WAPA (will start upon contract finalization) and City of Tucson sensitivity zones (per Desert Archaeology report)
- Next meeting planned for early April and will be in Phoenix. Exact date will be selected after AZSITE Board meeting determined.
- Meeting adjourned approximately 2:10 pm