AZSITE Advisory Council

Minutes from Meeting 9/26/2012

Location: Coor Building, Arizona State University, 975 South Myrtle Avenue Tempe, AZ 85281

Board members present: Alan Dart, Julie Hoff, Christine Markussen (via conference call)

Non-board members present: Rick Karl, Shannon Twilling

A quorum was obtained

Call to order: approximately 10:15 am

1. Alan Dart introduced as newest Advisory Council member
2. Discussion of historic structures layer
    a. MPAEXP sites removed from database
    b. Bill Collins' historic structures layer added – due to come online approximately 10/1/2012; contains approximately 798,000 locations
        i. Other information included: size of structure, address, NRHP status
        ii. Layer not visible above a 1:24,000 scale
3. Getting reports online
    a. Still determining cost of access – likely will be flat-fee, per-document
    b. Will include ASM, MNA, BLM, & SHPO reports as we have them – as long as we have copyright to scan them
    c. Will not be online until 1/1/2013 at the earliest
4. AZSITE backlog status
    a. Negatives: 3-4 month backlog. By the end of 2012 – backlog will be only 30 days
    b. Site updates/New sites: 2 – 2.5 year backlog. Soon the revised boundaries of updated sites will go online immediately (but data will still have backlog)
    c. MNA data – ¾ of their data has been fixed. All data will be fixed and online by 1/1/2013
    d. SHPO reports – in process of being scanned, data layers being fixed.
    e. ASU/BLM data also in process of being fixed
5. Smartphone App – in discussion. Development not yet started – may happen in next year. Will allow approved AZSITE users to view sites/surveys within a specified distance from their current location.
6. CLG options – pay large sum up front for AZSITE staff to fix their data, then a smaller annual maintenance fee
7. Election of 2013 Chair – Christine Markussen elected. Julie Hoff nominated, Alan Dart second
8. Next meeting planned for mid to late January. Exact date will be selected after AZSITE Board meeting determined.
9. Items for next meeting:
    a. Status of backlog
    b. Fees for online reports
    c. Further discussion on CLG option
    d. New membership roster
    e. Introduce/designate Christine Markussen as chair
    f. Budget
    g. Select Vice Chair (Barnaby Lewis)

Meeting adjourned approximately 11:00 am