From:	Garcia Daniel M (Dan) on behalf of Dan Garcia
Posted At:	Friday, January 21, 2022 9:36 AM
Conversation:	AZSITE Ad Hoc Advisory Committee Meeting Minutes 11182021
Posted To:	AZSITE

Subject: AZSITE Ad Hoc Advisory Committee Meeting Minutes 11182021

<div align="center">

AZSITE Ad Hoc Advisory Committee
November 18, 2021 3:30-4:30 PM
Meeting Minutes

</div>

Held via zoom
Present: Dan Garcia, Gabe McGowan, Carrie Schmidt, Mark Reavis, Reylynne Williams, Caroline Klebacha, Ian Milliken, Tina Thompson
Not Present: Ryan Arp, Michael O'Hara, Steve Swanson, Margaret Hangan, Theresa Coleman

1. Welcome
    a. AZSITE renewals in progress and kudos to Gabe and Carrie and the board on the improved application process
    b. Jim Watson will remain chair in 2022. New ASU representative is Chris Caseldine
    c. Michael O'Hara resigned from ASLD last week. Will be starting at USACE in a few weeks
    d. Margaret Hangan accepted a new position at Tonto NF and has asked we find a replacement for her.
2. Replacement of Ad-Hoc Committee Members. Outreach, announcement/recruiting, and appointment process for these roles:
    - Ryan Arp (Small CRM Firm)
    - Margaret Hangan (Federal agency)
    - Michael O'Hara (State Agency)
    a. Next steps – AHAC to lead, outreach, selection, posting on AZSITE website and circulate to AZSITE user base. Needs to be open and transparent. Selections made on best contribution.
    b. Due first of year 2022.
    c. Current appointments on website: https://azsite3.asurite.ad.asu.edu/azsite/councilMembers.html
    d. Dan to send appointment dates to board
    e. Ian suggests adding a Local Government non-CLG representative? Request decision from board in February
3. AZSITE User Training Development discussion
    a. Reylynne Williams suggests AZSITE training module focusing on the importance of data protection, aimed at AZSITE users that do not have an archaeological background (such as GIS specialists or CLG contacts). Topics would cover AZSITE history, how data are to be used, simplified version of laws that protect data and why, incorporate tribal cultural awareness and consultation basics. Needs to be meaningful. Aim for 45 minutes in length.
    b. Ian Milliken emphasized that a focus of the training should be on local governments with no professional archaeologists on staff.
    c. There was discussion about whether all AZSITE users or only certain users need this training, how often this would be required, and if the scope of the training should be paired down. These questions will be referred to the AZSITE board for discussion.
    d. Reylynne Williams will Champion this effort and develop training outline.
4. AZSITE Access Policy input
    a. At the last board meeting, it was suggested that this committee provide input on revised AZSITE Access Policies. Committee was offered an opportunity to comment in prior months, but should be permitted

further review and comment. Gabe McGowan said he would circulate to committee after the board provides revisions, expected in December 2021.

5. Update from Ian Milliken on Land Ownership/Jurisdiction Data Improvement
    a. Ian Milliken conferred with GIS lead at Pima County. Apparently this discussion happening statewide. Would like to table discussion until have some input. Does not prohibit moving forward with data we have.
6. Update from Steve Swanson on adding well-known archaeological sites not already in AZSITE
    a. Not present
7. Update from Dan Garcia on prehistoric and historic canal information in AZSITE
    a. No update, no progress made. Likely will be 2022.
8. Round Robin and New Ideas
    a. Gabe McGowan discussed updating some AZSITE layers and acquiring data from ARO.
    b. The Committee discussed trash scatter sites and in-use historic structures with Gabe McGowan.
    c. Dan Garcia reflected on the language in EO 2022 and suggested a concerted push to restore AZSITE as the official repository for archaeological site data and moving away from ARO. The committee discussed how ASITE has greatly improved under Gabe McGowan and Carrie Schmidt's custodianship, but that improvements still need to be made to better ensure the preservation of archaeological sites.
    d. The committee discussed how AZSITE as a repository if handcuffed by not having information on reports available online. Carrie Schmidt reminded the committee that reports are ASM ARO's purview, but Ian Milliken disagrees and feels reports are part of the scope of AZSITE and thinks that the AZSITE Board should move to make them available to AZSITE users. Dan Garcia suggested that AZSITE and ASM ARO approach ASU's Center for Digital Archaeology about having tDar host reports.

The next AZSITE Executive Board Meeting is Wednesday, February 2, 2022, at 10:00 a.m. on Zoom.