

Garcia Daniel M (Dan)

From: Garcia Daniel M (Dan) on behalf of Dan Garcia
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Conversation: AZSITE AHAC Meeting Minutes 01212022
Posted To: AZSITE

Subject: AZSITE AHAC Meeting Minutes 01212022

AZSITE Ad Hoc Advisory Committee January 21, 2022 3:00-4:30 PM Meeting Minutes

Held via zoom

Present: Dan Garcia, Carrie Schmidt, Mark Reavis, Reylynne Williams, Ian Milliken,
Tina Thompson

Not Present: Steve Swanson, Gabe McGowan

1. Welcome and announcements
 - a. Dan Garcia informed the Committee that Caroline Klebacha has accepted a position at SHPO and thus stepped down from the Committee and will need to be replaced soon.
 - b. Dan Garcia also informed the Committee that there will be a new SHPO CLG Coordinator. Arianna Urban, formerly the Historic Preservation Officer at City of Mesa will be joining SHPO soon. The Committee may ask Arianna to join a future meeting to discuss CLG access to AZSITE.
2. AZSITE Update (Carrie Schmidt)
 - a. Carrie presented some proposed changes to the AZSITE User Agreement that will likely be adopted by the Board at the next meeting. The group reviewed major changes and suggested some minor changes to wording.
 - b. Carrie also provided a brief update on the \$20,000 CLG funding grant which is anticipated to be provided soon.
3. Select new committee members
 - a. The Committee members were provided with applications for new members and reviewed prior to the meeting. After discussion, the Committee selected the following new members:
 - i. Federal – unanimous vote for Scott Courtright from NRCS
 - ii. Small Business – Branden Fjerstad from Codifi won the majority vote. The Committee felt his experience was a valuable addition to the Committee. Carrie noted that her system noted that Branden is not a current AZSITE user (but that could be a reflection of the AZSITE renewal process).
 - b. No viable State Agency candidate applied for the open position, so we decided to resolicit and reach out to state agency archaeologists to ask if they would apply.
 - c. Dan Garcia said he would notify applicants of the new appointments
4. Recruit new Committee members
 - a. The Committee discussed soliciting three more candidates.
 - i. Large CRM position vacated by Caroline Klebacha
 - ii. The vacant State agency position
 - iii. Replacing Steve Swanson as Academic representative. Steve has not had time to participate in the last few meetings and the Committee elected to find a replacement who might be able to participate. The Committee also discussed the possibility of appointing a graduate student, if one were interested that could contribute.
 - b. The Committee asked that Carrie distribute a call for these three positions and post to the AZSITE website. The Committee members also will forward the solicitation to folks that might be interested.

- c. The committee also discussed replacing Theresa Coleman who formerly represented Bisbee CLG. Ian Milliken suggested attracting a non-CLG local government representative, for instance the Town of Marana. Dan Garcia said he would like to seek the input of the Board to see what they think about more local government representation on the Committee or if that wasn't needed at this point.
5. Update on AZSITE User Training Outline (Reylynne Williams)
 - a. Reylynne noted that she had drafted an outline but had not yet sent it to the group. She said she would email it on Monday 1/24. (Note, Reylynne sent the draft outline to Committee members for review and comment on 1/24)
6. Update on Land Ownership/Jurisdiction (Ian Milliken)
 - a. Ian reported that there was not a lot of movement on this project since the last meeting. That said, Ian has been continuing conversation with GIS County folk about this project and is generating a list of county data available and how to get it.
 - b. Dan Garcia mentioned that some open source or commercial data might be available since parcel boundaries show up in mapping services like Google Maps – this would require research to determine what exists and what it might cost to acquire data.
 - c. Carrie suggested a GIS-athon work session once we have more committee members to maybe find some creative ways to transform county data sets into information useful to AZSITE users.
7. Update on well-known archaeological sites not in AZSITE
 - a. Steve Swanson was championing this project, but was not present. The group discussed if a proposal of any sort was still needed to create a workflow for users to submit site shapes that do not have official ASM ARO boundaries. Carrie suggests that these could be tackled as courtesy submission and that an AZSITE data submission tool is possible for this purpose. It was suggested that perhaps the Committee and AZSITE staff could advertise a “legacy data donation drive” to solicit site boundaries of concern to AZSITE users.
8. Update on prehistoric and historic canal data (Dan)
 - a. No update
9. Further Discussion about AZSITE and Reports
 - a. Continuing a discussion about the appropriateness of AZSITE hosting copies of reports for users to access in the same manner as site cards can be accessed now, Dan Garcia said he would include a request for discussion from the AZSITE Board.
10. Round Robin, new ideas
 - a. Reylynne Williams would like to know if the AZSITE Board intends to approach other Tribes in the state with a presentation about AZSITE. She noted that the presentation to the Four Southern Tribes Cultural Resources Working group was appreciated and well received and believes other Tribes would appreciate the same. wants to know if board will be approaching other tribes. Dan Garcia said he would include this in his report to the Board at the next meeting.
11. Next meeting will be scheduled for Late February 2022 to select remaining open positions.

Dan Garcia

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