From:	Garcia Daniel M (Dan) on behalf of Dan Garcia
Posted At:	Monday, July 11, 2022 3:57 PM
Conversation:	AZSITE AHAC Meeting Minutes 07082022
Posted To:	AZSITE

Subject: AZSITE AHAC Meeting Minutes 07082022

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AZSITE Ad Hoc Advisory Committee
July 8, 2022 1:00 PM
Meeting Minutes

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Held via zoom
Present: Dan Garcia (Chair), Branden Fjerstad, Ian Milliken, Keith Pajkos, Mark Reavis, Rachel Fernandez, Reylynne Williams, Gabe McGowan

1. Welcome and Introductions

2. Discussion about next AHAC chair (Garcia)
    o   Garcia reminded committee that the next meeting this fall will mark two years being the chair of the committee and that was time to pass the torch to another. Garcia asked that folks consider putting their name forward as chair.

3. AZSITE Update (McGowan)
    o   McGowan reported that including ASM Report in AZSITE was approved by ASM staff and is moving ahead and that existing system should be able to accommodate storage of reports. Reports depicting archaeological sites on Tribal lands will be excluded per AZSITE policy. McGowan stated that they may haver to do some extensive searching to locate all reports previously scanned by Karl, as the folder with scanned reports does not seem to be complete. Fernandez suggested cross-referencing to tDar if some reports are missing from AZSITE but available at tDar.
    o   McGowan gave the committee a preview of a number of attribute search improvements that will be moving to the AZSITE production server next week. These improvements include many of the original enhancements requested by the committee. Notable improvements include the addition of ASU Site card scans, improved NRHP eligibility information and links to SHPO documentation details, links to related sites and projects, links to ASM site cards and PDFs in AZSITE records. Some requested refinements included modifying search boxes to not require "AZ" before site number (Milliken), adding an omni-search box for all sites (Garcia), adding consultant search field (Fjerstad), adding LARC catalog links (Garcia). McGowan is looking into these improvements.
    o   McGowan let the committee know that webmap modernization is still quite a ways out but some setup is happening now. He will bring this to the committee once there is something to show off.
    o   McGowan updated the committee on the web entry and courtesy submissions module. The web entry module as originally conceived was not adequate for ASM needs and can be pared back to use for AZSITE-only courtesy and correction data submissions.
    o   McGowan briefly commented on the ARO site recording manual revisions which have been delayed because of staff loss at ASM. Document is mostly a minor revision and ASZITE modifications to accommodate the new requirements are expected to be minimal. ASM ARO will be hosting workshops once the manual is revised.

1. AHAC Initiatives Tracking Sheet (Garcia)

- Garcia discussed the AZSITE Board's request (Walsh) for a committee initiatives tracking sheet. Garcia shared the excel sheet he created and solicited comments. There were none and the tracking will be included with the board report for July 2022.

1. AZSITE User Training Development (Williams/Garcia)
     - Garcia discussed the AZSITE Board's request to convert the training outline to a slide deck. Garcia presented the draft slides and solicited input on how to best work on developing the training slides. Fernandez suggests sending a signup document to the committee for folks to signup themselves for section and suggest others, both on the committee and outside, for sections they might be well suited to contribute to. Garcia is looking into setting up a Google Drive workspace for a signup sheet as well as the draft slide deck. This will provide a starting place from which to reach out to Agencies, ASM, AZSITE, SHPO, and other outside experts to contribute.
     - Williams notes that she would still like to participate in this effort, but would like others with more expertise to provide the bulk of the material. She would still like to spearhead the tribal input, and requests that the Committee as the board for a report on what tribal outreach has been accomplished so far.

1. Update on Other Initiatives
     - Land ownership/Jurisdiction – Milliken updated the group on the Pima County CLG grant to incorporate historic structure data into a webmap, which would include a pilot project aimed at bringing improved jurisdiction/ownership data to the map. This could be replicated for each county and ported into AZSITE.
     - Canal Data – Garcia provided no update
     - Public/Modernized AZSITE – Garcia asked McGowan for an update, which is presented above. Fjerstad asked if the attribute website could be revised to work better on a mobile device in full sun, McGowan said he would look into this.

7. Adjourn

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