

AZSITE Ad Hoc Advisory Committee Report

October 2020

Prepared by Daniel Garcia, AHAC Chair

Note, this is the first report of the AZSITE Ad Hoc Advisory Committee (AHAC). Future reports will be delivered to the AZSITE Executive Board Chair two weeks prior to a regularly scheduled meeting, as previously requested.

Several initial members of AHAC were appointed by the AZSITE Executive Board during the August 5, 2020 meeting. These are:

- Ian Milliken (Pima County)
- Mark Reavis (City of Flagstaff)
- Theresa Coleman (City of Bisbee)
- Michael O'Hara (Arizona State Land Department)
- Daniel Garcia (Salt River Project and Arizona Archaeological Council)
- Steve Swanson (ASU)
- Tina Thompson (Rancher)

The initially appointed members met on August 27, 2020 to review the committee charter, select a chairperson, and elect applicants to fill the remaining open advisor positions. The committee elected Daniel Garcia as AHAC Chair, and elected the remaining advisor positions:

- Margaret Hangan (Kaibab NF)
- Caroline Klebacha (PaleoWest)
- Ryan Arp (EPG)

A second meeting was held via skype on October 8, 2020 to introduce the new advisors to the Committee and Gabe McGowan, and to discuss the advisor's opinions on AZSITE changes or improvements that would be beneficial from their particular points of view. Suggested improvements fell within three broad strategic goals:

- Increased functionality/usability
- Expansion of authorized user base
- Flexibility to accept other outside data

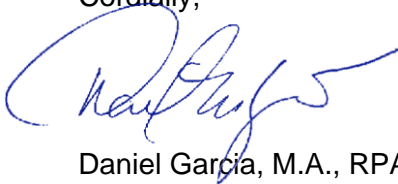
A sample of suggested improvements include, but are not limited to:

- Revise AZSITE map attribute tables so that data returned match ASM/SHPO report requirements.
- Improve bibliographic references by linking directly to the ASM LARC catalog
- Expand AZSITE access to qualified and trained NRCS range conservationists
- Add links to project records to show all sites related to a project
- Add in-use historic structure documentation records as a layer in AZSITE
- Add accurate NRHP information to properties
- Add Endnote export for bibliographic records
- Automate clipping and export of GIS data from AZSITE Map
- Link project and site records directly to legacy site card and ASM Project Registration scans
- Add ability to accept other heritage records like those being developed by USFS NRM system and replace outdated USFS information in AZSITE

Future meetings will focus on refining strategic goals and specific suggestions and working with Gabe McGowan and the Executive Board to plan and execute improvements to the AZSITE system that will benefit users, agencies and CLGs, and producers and lead to efficiencies and improvements in AZSITE.

Lastly, the Committee serves at the pleasure of the AZSITE Executive Board and is available to research and report on the Board's requests for information.

Cordially,

A handwritten signature in blue ink, appearing to read "Daniel Garcia", with a large, stylized flourish at the end.

Daniel Garcia, M.A., RPA
Chair, AZSITE Ad Hoc Advisory Committee