

AZSITE Board Minutes – July 20, 2018

Physical Meeting place –Castro Social and Behavioral Sciences Building Room 23, Northern Arizona University, Flagstaff.

Meeting was available via online conference call. Recording of entire meeting is available upon request.

Members in attendance

Arleyn Simon – Archaeological Research Institute, Arizona State University, chair

Jim Cogswell – Arizona State Parks

James Watson – Arizona State Museum, University of Arizona

Kelley Hays-Gilpin – Museum of Northern Arizona

Also in Attendance – Al Dart, Old Pueblo Archaeology, by phone

Meeting was called to order at 10:15 by Chair Simon. Board members were called to introduce themselves and a quorum was met.

Agenda Item C –

Item 1. Approval of May 2018 minutes was tabled.

Item 2. AZSITE Financial report and membership. Finances are in good shape. Please refer to the handout [attach to minutes]. Membership has plateaued. AZSITE received a \$50 donation and ASM matched it. The board discussed how to handle BLM financial support going forward. Jim Watson will talk with Matt Basham at BLM.

Items 3 and 4. Update on AZSITE administrative hire and administration. The administrative position was posted for two months. Many applications were received including well-qualified candidates. Three were scheduled for interviews. The successful candidate will start as soon as possible, perhaps mid-August. Board members discussed whether we should consider a raise in salary. Finances would allow for a .75 FTE (full time equivalent) instead of the promised .5 (half time) position. A special meeting was scheduled for the following Tuesday at 9 a.m. to vote on this proposal. At that meeting, the board voted to increase the position to .75 FTE.

A new fee structure went into effect July 1.

AZSITE and the Archaeological Records Office (ARO) have now been separated.

Website updates are still needed. The outdated fees still come up on the web page.

Item 5. Finances. Covered above under item 2.

Item 6. Academic Fees. There are problems with universities paying fees by credit card. We agree to add an option to pay by university check, and will instruct users to contact Shannon if they need to pay by invoice/check. There is no major program change needed in the area of academic fees.

Item 7. Update on ASU AZSITE representative replacement. Arleyn Simon (emeritus faculty) will stay on the AZSITE board until the end of the calendar year. Melissa Powell started at ASU on July 23 and will come to future meetings. She will be the board representative for ASU starting in January. Dr. Powell has over 20 years of experience working in the Southwest for a several museums and federal agencies.

Agenda Item D. There was no public comment.

Agenda Item E. The next meeting date was set for October 10, 2018, at 10 am at Arizona State University, Alameda facility.

Meeting was adjourned at –[check—11:40?]