

AZSITE Board Meeting

Minutes from Meeting 5/1/2013

Location: Arizona State Museum, 1013 E. University Blvd., Tucson, AZ 85721

Board members present: Arleyn Simon (AS), Jim Cogswell (JC), Barnett Pavao-Zuckerman (BPZ)

Board members not present: Tedd Neff (proxy for R. Breuning)

A quorum was obtained

Call to order: approximately 9:16 am

- Board introduced, AS introduced as Board chair
- AZSITE Financial Report – BPZ; copy of report made available prior to meeting
 - As of 3/31/2013 AZSITE had \$~67,000K
 - Includes Computer Purchase and RK travel expenses
 - Not yet encumbered: \$29K for ASU/Jana for new server/website consolidation
- Standing report from AZSITE Advisory Committee (AS)
 - No comments
 - See minutes from 1/17/2013 on file at ASM
- WAPA, COP, NPS updates (projects to correct data on these lands and provide to agencies)
 - WAPA – final contracting, considered “Goods and Services” so only 9% will be snatched up by University (as opposed to 51%).
 - \$37K...then \$11K/year for 5 years
 - COP – Phase I complete. Additional \$24K over 5 years
 - Data verified/online already
 - Next: consolidate all site numbers as appropriate
 - Put boundaries online for all sites, even if no attribute data
 - NPS – No headway at this point. Don’t want to pay above and beyond Azsite membership fee for us to handle their work.
 - RK meeting with National NPS people soon at Cultural Resources Data Sharing Project, may make headway there
 - NRCS – templates reviewed...still figuring out financial aspect and logistics
- ISSR – Ayan/Shay etc. Front end consolidation/single log-in
 - Updating attribute search
 - Will add document hook to find reports online (with Ok from our office), phasing out FTP site
- AZSITE tribal lands policy
 - All projects crossing tribal land have been removed from system
 - Created checks to ensure none accidentally get added in future
- Discussion on maintaining webinar option for another year – cost of \$900
 - Motion – JC moved to continue the webinar
 - 2nd by BPZ

- No discussion
 - Passed – unanimously
- 5-year plan...see attachment on agenda
 - Want to lay out officially as a public document
 - Specific goals suggested by JC
 - Suggestion of Survey to be sent out to all users – to be discussed at next meeting
- Next meeting scheduled for 7/19 at 9 am at ASM in Flagstaff
- Items for next agenda:
 - Survey for contractors
 - Updates:
 - WAPA
 - COP
 - NPS
 - NRCS
 - ADOT
 - Continued discussion of 5-year plan
- Meeting adjourned approximately 10:20 am
 - Motion to end meeting put forth by BPZ
 - 2nd by JC
 - Passed – unanimously