

## **AZSITE Board Meeting Minutes**

**October 14, 2015**

**10:00am**

**Center for Archaeology & Society Repository**

**ASU Alameda Building**

**734 W. Alameda, Suite 120**

**Tempe, AZ**

A quorum was obtained

Called to order at 10:30am

Introduction of Board:

Members present:

Jim Cogswell, SHPO (via web)

Beth Grindell, ASM

Kelley Hays-Gilpin, MNA (via web)

Arleyn Simon, ASU

Also present:

Allen Dart, AZSITE advisory board member (via web)

Teresa Gregory, ASM

Rick Karl, ASM (via web)

Approval of July 2015 Meeting Minutes

- with corrections to page 1 “servers”, and page 2 “”contact person” and “cloud storage” (Grindell); Also put “Application for Research Form...” under its own heading (Cogswell); Motion to approved by Hays-Gilpin, second by Simon; Motion passed.

Financial report (Grindell):

AZSITE financials from FY02-03 to FY14-15 in two bar graphs; see attached.

- ARO started in FY02-03 with \$110,344 annually, peaking in FY09-10 with \$244,952, and last year FY14-15 with \$114,653. Mostly sporadic throughout the years.
- ARO peak in FY09-10 probably due to increased CRM work in the state; a result of the peak in economy in that year.
- AZSITE started in FY02-03 with \$29,754, continuing to rise to FY14-15 with \$82,135. Again reaching a plateau around FY09-10 and remaining somewhat steady.
- Cogswell concerned with increase in Fees for next year.
- Grindell thinks Arizona must talk about this at ACC, and the downhill economy driving the CRM work since 2009.
- No unspent money to roll over to next year, however we have new AZSITE Users over the summer and this may continue as AZSITE evolves.

Funds to ASU (Grindell):

- Simon will get the figures to Grindell regarding ASU student’s cost.

Review and vote of WECC proposal for access to AZSITE data (Grindell):

- Summary: WECC wants CR and Bioresearch for electronic grid information; basically they want AZSITE data.
- Grindell concerned about the sensitive data and its handling.
- WECC is requesting real data with dithered maps; no exact site locations; they will use a 3 x 3 grid (each grid square is 500m x 500m) so basically a 1-mile square; Data is hidden and a priority scale of low (1-3), medium (4-6) and high (7-9) will be used; Scale based on number of sites found in each grid.
- Current data sharing agreement from WECC looks good.
- Questions for WECC: Updated annually?
- Cogswell has not spoken to other SHPOs yet.
- Motion to accept by Hays-Gilpin, second by Cogswell, Motion approved.

CLG or (Limited Geography Area) and associated Fees (Gregory):

- Summary: Two types of access levels – Static is a onetime data clip of the approved agencies legally defined geographic responsibility/boundaries, with a maximum 1-mile buffer; what is in AZSITE, shapefiles and attributes tables; cannot be used for compliance work; no guarantee of accuracy or completeness; Cost will be \$300 per clip, 10-14 business days.
- The Dynamic is similar to standard AZSITE access except agency only views their area of responsibility/boundaries; all AZSITE layers are available within their “masked off” areas; Up to six (6) user accounts; Cost will be \$5 per square mile, with a minimum of \$300.
- If either the Static or Dynamic user agencies want data verified or additional up-to-date information, then a separate agreement similar to an ASM Record Search (base price \$75 per square mile) will be required.
- Future agreements to prioritize their agencies boundaries can be discussed on an individual basis with Gregory (similar to those with BLM, WAPA and City of Phoenix.)
- Motion to accept Cost by Grindell, second by Cogswell, Motion approved.

Add Signatory’s Credentials to AZSITE User’s Application (Cogswell)

- Cogswell suggested that a CV be provided to assure they meet SOI Standards.
- Dart asked if it was necessary and/or if just the responsible overseer; Grindell ask if all users needs to meet Standards.
- After some discussion, it was decided that the Application will remain unchanged.

Public comment

- Dart congratulated Karl on his retirement.
- Also Grindell’s last meeting before retirement; ASM Director to appoint replacement.
- Gregory ask about a future Advisory Board due to interest from the CRM community (in particular Barbara Montgomery of Tierra ROW.)
- Dart stated the new Governor is reviewing policies and there may be changes.

Requests for next agenda:

- WECC Reviewed (Grindell)
- CLG and associated fee (Karl)

Next meeting will be held;

**Thursday, January 14, 2016 at 10:00am in Tucson**

Location: Arizona State Museum, 1013 E. University Blvd, Room 309, Tucson, AZ

Adjourned at 11:42am