

AZSITE Board Meeting Minutes

October 2, 2019

10:05 am to 11:40 pm

**Center for Archaeology and Society Repository
734 West Alameda Drive, Suite 120, Room 120B
Arizona State University
Tempe, AZ**

A quorum was obtained

A. CALL TO ORDER (Hays-Gilpin)

Meeting called to order at 10:05am

Board members present:

Melissa Powell, Arizona State University (ASU)
Mary-Ellen Walsh, Arizona State Historic Preservation Office (SHPO)
Jim Watson, Arizona State Museum (ASM) (online)
Kelley Hays-Gilpin, Museum of Northern Arizona (MNA) (online)

Also present:

Kathryn Leonard
Ruth Greenspan
Kathryn Turney (online)
Caroline Klebacha (online)
Ian Milliken (online)
Steve Swanson (online)
Sarah Herr (online)
Margaret Hangan (online)

B. Introduction of Board Members

1. AZSITE Board members were introduced.

C. Agenda Items

1. Financial Report (Watson). 9-6-19 AZSITE balance summary was distributed. Watson will attach additional detail on expenditures to the minutes of this meeting once the ASM business office produces a breakdown.
2. Review of AZSITE Executive Order (Walsh). Walsh reads the executive order (2006-03) that established AZSITE and this consortium. Discussion of new fee structure, relationship with Archaeological Records Office (ARO), backlog, accuracy, user concerns. Is there an ongoing role for the Museum of Northern Arizona (maybe not).
3. Discussion of AZSITE vision (Walsh). The need for a new AZSITE manager brings up the question of the overall vision for AZSITE. Participants in the discussion ask for broad participation in a discussion, and in the hiring. AZSITE's future is not only ASM's vision, but others need to be included. Walsh is serving on the search committee for the new manager. Cogswell (SHPO) still reviews applications for accounts (as stated on the website). The new manager should have programming experience, supervisory

experience, and GIS expertise. There needs to be an executive meeting in which the consortium representatives can receive advice and share information and ideas with representatives from SHPO, GAAC, and ASM leadership. SHPO will take the lead on setting this up.

D. Public Comment

Public comments were received from Greenspan, Klebacha, Milliken, Swanson, Herr, and Hangan. Comments addressed concerns about fees, functionality, accuracy, backlog and future vision for AZSITE, reviving the advisory committee and advertise it, consider lowering the required quorum, and including reps from the governor's office. Request to circulate the results of the fees and access survey prior to the next meeting. The split between the ARO and AZSITE was discussed. Some advocate for a single system; some favor a split. Hire timeline is discussed—ASM is hoping to review applications in mid-October and begin interviews in early November.

E. Date and Time of Next Meeting

The next meeting will be Weds. January 29, 10-12. Location will be ASM.

Future agenda items:

Vote on whether to give Mercator access to all users

Select 2020 chair for the consortium

Announce results of new manager hire and introduce new manager

Report results of executive meeting

Discuss fee proposal. If fee structure changes it would be for 2021 (2020 stays the same).

Discuss reviving advisory committee

Include breakdown of expenses in financial report

F. Adjournment

Watson moves to adjourn. Hays-Gilpin adjourns. Meeting is adjourned at 11:40 pm