

## AZSITE Board Meeting

Minutes from Meeting 1/24/2013

Location: Arizona State Parks/SHPO, 1300 W. Washington Street, Phoenix, Arizona 85007

Board members present: Arleyn Simon (AS), Jim Cogswell (JC), Barnett Pavao-Zuckerman (BPZ) (via webinar)

Non-board members present: Rick Karl (RK), Shannon Twilling (ST), Alan Dart (AD), Shearon Vaughn (SV)

A quorum was obtained

Call to order: approximately 10:05 am

- Board introduced, AS introduced as Board chair
- Ted Neff (proxy for R. Breunig) selected as Vice Chair
  - Nominated by JC, second by BPZ
    - Motion passed
- AZSITE Financial Report – BPZ; copy of report made available prior to meeting
  - As of 6/30/2012 AZSITE had \$71K
  - ~\$40K spent in 2<sup>nd</sup> ½ of 2012
  - ~\$48k AS OF 12/31/2012 (which is ~\$13K more than we were at this point at close of 2011)
- Standing report from AZSITE Advisory Committee (AD)
  - Quorum obtained via conference call for single vote – C. Markussen elected as Chair
  - See minutes from 1/14/2013 on file at ASM
- AZSITE tribal lands policy – discussion of removing project shapes on tribal lands from database (RK)
  - Current procedure: all projects are added to DB regardless of land jurisdiction, sites not added for any on tribal land. Should we amend projects policy to mirror sites policy?
  - Discussion – comments provided to RK prior to meeting from Scott Kwiatkowski (Yavapai-Prescott) and Barnaby Lewis (GRIC); Jill McKormic (Cocopah) present via webinar
    - Tribes who provided comment are agreement they would prefer projects to be removed from DB and no new ones added so not to create illusion that AZSITE holds ANY tribal data. Also, forces researchers to contact tribes directly for all data requests.
    - Public comment (SV): Should NRHP-registered properties be visible on tribal land?
      - Discussion: Tribes would prefer to handle ALL data, even properties that are not tribal-related but happen to be present on tribal land
    - Motion to remove shapes from AZSITE for any projects on tribal land (JC); Second by BPV
      - Motion passed

- Request funds for ASU projects (RK)
  - Funds to continue ASU data corrects requested \$5,100 – would allow work to be continued through end of 2013 – funding approved
  - Funds to complete consolidation project - \$22K
    - Project conducted with Institute for Social Science Research at ASU. Would consolidate two servers into one, thereby allowing a single user log-in, rather than the current two logins. Also would allow reports to be accessible online
    - Discussion
      - Is it a priority (JC)? Answer: Maybe not immediately, but will be needed at some point in future
      - Can we afford it (JC)? Answer: Yes
      - AS likes idea of infrastructure investment and cost-saving nature of online report distribution
    - Motion to approve ISSR consolidation project for \$22K (BPV); Second by JC
      - Motion passed
- Update on DB migration to VDB (RK)
  - This is done; project was time saving and cost saving; Won't need to pay again for a while
- WAPA, COP, NPS updates (projects to correct data on these lands and provide to agencies)
  - WAPA – Approved by WAPA for \$48K (plus annual maintenance agreement), waiting for final signatures before starting
  - COP – project in progress, will be complete in April (will get paid \$6K upon completion); Second part will be started shortly thereafter (4 parts total)
  - NPS – project in discussion. Projected contract ~\$78K
- Next meeting scheduled for 4/24 at 10 am at ASM in Tucson
- Meeting adjourned approximately 11:23 am