AZSITE Board Meeting

Minutes from Meeting 1/29/2014

Location: State Historic Preservation Office

Voting members present: Arleyn Simon, Barnett Pavao-Zuckerman, Beth Grindell, Jim Cogswell

A quorum was obtained

Call to order: approximately 10:56 am

Board introduced (Pavao-Zuckerman)

- AZSITE Financial Report Barnett Pavao-Zuckerman; copy of report made available prior to meeting (copy attached)
- Request for \$60,000 for AZSITE staff salaries
 - o Motion by Simon, second by Pavao-Zuckerman; passed
- AZSITE advisory committee report postponed until next meeting as no advisory committee member was present
- 5-year-plan discussion (Cogswell/Karl) working on building online data entry form; further discussion tabled until next meeting
- Discussion of AZ Executive Order 2006-03 (Cogswell) review requested tabled until next meeting
- Pueblo Grande Canal Maps (Cogswell)
 - Brief discussion would allow more detailed due diligence research, but of course some information needs to be shielded from public – perhaps this could be handled by making the scale small. Concerns: once the data is put online we lose control over where the information goes and how it gets used. Further discussion at next meeting
- Suggestion of one "in person" meeting per year. Despite technical difficulties with GoTo
 webinar, it does save a lot of time/money in travel. Another idea is Skype. GoTo license expires
 in April further discussion at next meeting.
- Should different user agreements be made for municipalities? We're trying to encourage more of them to use the system. Tabled until next meeting.
- How to handle continued request for "Data Dumps"? Similar concerns as PG maps (security, lose control over data once it's out of our hands). Suggestion – provide data on a project to project basis. Further discussion at next meeting.
- Consulting firm qualifications Many companies appear to be getting complacent and view
 access as a given. Disapprovals have occurred because they don't meet secretary of interior's
 standards. Are there ever any exceptions? Comment if they need access and don't have a
 qualified archaeologist on staff, why don't they hire one? Further discussion at next meeting.
- Next Meeting: 4/16/2014 @ 10 am-ASM
- Adjourned at 11:54 am

AZSITE Quarterly Financial Reports

Date of Report	1/23/2013	4/30/2013	9/18/2013	10/14/2013	1/24/2014			
Financials as of	12/31/2012	3/31/2013	6/30/2013	9/30/2013	12/31/2013			
Carried over from	6/30/2012	6/30/2012	6/30/2012	6/30/2013	6/30/2013			
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Amount	\$71,446	\$71,466	\$71,466	\$38,479	\$38,479 started the year with			
plus additions	\$39,350	\$67,740	\$72,365	\$4,375	\$52,055 total incor			
less fees	\$6,886	\$11,855	\$12,664	\$766	\$4,161 fees throu			
less encumbrances	\$6,370	\$1,368	\$2,569	\$2,569	\$2,569 encumbra			
less expenses	\$14,221	\$22,829	\$57,668	\$1,002	\$3,088 expenses t			
less salary transfer	\$0	\$35,000	\$35,000	\$0	\$0 salary transfer			
Amount available	\$83,319	\$68,154	\$35,930	\$38,517	\$80,716 amount available as of 12/31/13			
# user agreements								
# users								
Notes	1, 2							
Note 1 There was no 9/	30/12 report so the	his provides 6 m	no of data.					
Note 2 The annual salar	ry transfer for FY	12 is not reflec	ted in the FY12	statement				
but does appear on the f	irst FY 13 statem	ent as having ta	ken place 5/23/1	12.				

Monthly Income by Fiscal Year

Permits 10-11		Permits 11-12		Permits 12-13		Permits 13-14				3 mo tot	x4	actual
total	net 66%	total	net 66%	total					FY 09-10	\$44,506	\$178,025	\$244,952
\$10,127	\$6,683	\$7,484	\$4,940	\$24,549					Fy10-11	\$37,739		\$217,801
\$19,020	\$12,553	\$21,669	\$14,302	\$32,294					FY11-12	\$34,733		\$175,883
\$8,592	\$5,671	\$5,580	\$3,683	\$14,159	\$10,760.61	\$13,291	\$10,101		FY 12-13	\$71,001	\$284,005.64	\$226,113
\$20,667	\$13,640	\$21,727	\$14,340	\$17,654	\$13,416.93	\$9,424	\$8,104					
\$18,972	\$12,522	\$7,442	\$4,912	\$1,357	\$1,031.35	\$3,512	\$3,020					
\$27,270	\$17,998	\$13,258	\$8,750	\$29,944			\$11,913		FY08-09	\$39,745	\$158,978	\$236,256
\$ 29,810	\$19,675	\$9,176	\$6,056	\$24,456	\$18,586.35							
\$ 24,089	\$15,899	\$12,077	\$7,971	\$25,699	\$19,531.37							
\$ 21,442	\$14,151	\$30,390	\$20,057	\$9,245	\$7,026.43							
\$13,082	\$8,634	\$20,947	\$13,825	\$14,023	\$10,657.40							
\$13,082	\$8,330	\$10,028	\$6,618	\$15,998	\$12,158.59							
\$11,649	\$7,688	\$16,106	\$10,630	\$16,735	\$12,718.90							
\$217,801	\$143,445	\$175,883	\$116,084	\$226,113	\$171,846	\$72,090	\$57,467			\$104,648		
\$18,150						net changed f	om 76 to 86%	, 0		\$113,153		
\$217,801.29						in Oct.				\$77,160		
Ψ217,001.29										\$98,723		
47SITI	F 10 11	A 7SITE	11 12	4 7 STT	F 12 13	4.7SIT	F 13 1/			\$119,956		
AZSITE 10-11 net 82.5%		AZSITE 11-12 net 82.5%		AZSITE 12-13 net 82.5%		AZSITE 13-14 net 91%				\$119,930		
\$0	\$0	\$0	\$0		Het 62.3 /6	\$975	\$804.38			\$100,137		
\$0	\$0 \$0	\$300	\$248			\$2,250						
\$550	\$454	\$0	\$0	\$1,150	\$948.75		\$1,030.23					
\$3,603	\$2,972	\$300	\$248	ψ1,130	Ψ2-10.73	\$1,150	\$1,047					
\$5,850	\$4,826	\$1,000	\$825			\$300	\$273					
\$28,147	\$23,221	\$34,542	\$28,497	\$33,700	\$27,802.50				on ST's figures			
\$ 22,681	\$18,712	\$28,742	\$23,712	\$19,625	\$16,190.63		Ψ42,009	Lor based c	in 51 5 figures			
\$ 8,475	\$6,992	\$9,530	\$7,862	\$5,050	\$4,166.25							
\$ 3,825	\$3,156	\$7,500	\$6,188	\$6,640								
\$3,264	\$2,693	\$720	\$594	\$1,775	\$1,464.38							
\$4,032	\$3,327	\$0	\$0	\$5,575	\$4,599.38							
0	\$0	\$0	\$0	-\$1,150	-\$948.75							
\$80,427	\$66,352	\$82,634	\$68,173	\$72,365	\$59,701.14		\$46,998					
						net changed f	om 82.5 to 91	1%				
\$298,228	\$209,797	\$258,517	\$184,257			in Oct.						
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				June internal	t'fer SCIP \$							
2/3/	2014											