

AZSITE Board Meeting

Minutes from Meeting 1/29/2014

Location: State Historic Preservation Office

Voting members present: Arleyn Simon, Barnett Pavao-Zuckerman, Beth Grindell, Jim Cogswell

A quorum was obtained

Call to order: approximately 10:56 am

- Board introduced (Pavao-Zuckerman)
- AZSITE Financial Report – Barnett Pavao-Zuckerman; copy of report made available prior to meeting (copy attached)
- Request for \$60,000 for AZSITE staff salaries
 - Motion by Simon, second by Pavao-Zuckerman; passed
- AZSITE advisory committee report postponed until next meeting as no advisory committee member was present
- 5-year-plan discussion (Cogswell/Karl) – working on building online data entry form; further discussion tabled until next meeting
- Discussion of AZ Executive Order 2006-03 (Cogswell) – review requested – tabled until next meeting
- Pueblo Grande Canal Maps (Cogswell)
 - Brief discussion – would allow more detailed due diligence research, but of course some information needs to be shielded from public – perhaps this could be handled by making the scale small. Concerns: once the data is put online we lose control over where the information goes and how it gets used. Further discussion at next meeting
- Suggestion of one “in person” meeting per year. Despite technical difficulties with GoTo webinar, it does save a lot of time/money in travel. Another idea is Skype. GoTo license expires in April – further discussion at next meeting.
- Should different user agreements be made for municipalities? We’re trying to encourage more of them to use the system. Tabled until next meeting.
- How to handle continued request for “Data Dumps”? Similar concerns as PG maps (security, lose control over data once it’s out of our hands). Suggestion – provide data on a project to project basis. Further discussion at next meeting.
- Consulting firm qualifications – Many companies appear to be getting complacent and view access as a given. Disapprovals have occurred because they don’t meet secretary of interior’s standards. Are there ever any exceptions? Comment – if they need access and don’t have a qualified archaeologist on staff, why don’t they hire one? Further discussion at next meeting.
- Next Meeting: 4/16/2014 @ 10 am-ASM
- Adjourned at 11:54 am

AZSITE Quarterly Financial Reports

Date of Report	1/23/2013	4/30/2013	9/18/2013	10/14/2013	1/24/2014								
Financials as of	12/31/2012	3/31/2013	6/30/2013	9/30/2013	12/31/2013								
Carried over from	6/30/2012	6/30/2012	6/30/2012	6/30/2013	6/30/2013								
Amount	\$71,446	\$71,466	\$71,466	\$38,479	\$38,479	started the year with							
plus additions	\$39,350	\$67,740	\$72,365	\$4,375	\$52,055	total income through 12/31							
less fees	\$6,886	\$11,855	\$12,664	\$766	\$4,161	fees through 9/30							
less encumbrances	\$6,370	\$1,368	\$2,569	\$2,569	\$2,569	encumbrances (for ASU)							
less expenses	\$14,221	\$22,829	\$57,668	\$1,002	\$3,088	expenses through 12/31							
less salary transfer	\$0	\$35,000	\$35,000	\$0	\$0	salary transfer							
Amount available	\$83,319	\$68,154	\$35,930	\$38,517	\$80,716	amount available as of 12/31/13							
# user agreements													
# users													
Notes	1, 2												
Note 1 There was no 9/30/12 report so this provides 6 mo of data.													
Note 2 The annual salary transfer for FY 12 is not reflected in the FY12 statement but does appear on the first FY 13 statement as having taken place 5/23/12.													

